STATE CONTROLLER'S OFFICE PERSONNEL/PAYROLL SERVICES DIVISION P.O. Box 942850 Sacramento, CA 94250-5878

DATE: April 25, 2003 CALATERS LETTER #03-002

TO: All Agencies Participating in the California Automated Travel Expense Reimbursement System

FROM: NATALIE CLOHOSSEY, Project Manager

California Automated Travel Expense Reimbursement System (CalATERS)

RE: Emergency Code Promotion – Version 1.0.7.4

The purpose of this memo is to advise participating CalATERS departments that effective April 25, 2003, new code was put into Production. A system "bug" was found in version 1.0.7.3, put into Production April 18, 2003, which prevented a number of users from accessing CalATERS. Version 1.0.7.4 corrects that problem.

The normal procedure is to provide prior notification to departments regarding code change. We apologize for the short notice provided regarding the promotion of this version.

For questions regarding version 1.0.7.4, please contact your department's CalATERS Help Desk.